

**John Henry** (john@iamjohnhenry.com)

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## **Educational Experience**

UC Berkeley – Bachelors of Arts in Mathematics - 2009

## **Work Experience**

**Social Coordinator**, Rochdale Village Apartments [6/2010 - 8/2010]

Managing, facilitating, and promoting social events for a community of approximately 250 residents.

**Bookkeeping Assistant**, Berkeley Student Cooperative [6/2010 - 8/2010]

Filing records and general organization.

**President**, Board of Directors of Berkeley Student Cooperative [5/2008 - 12/2008]

Presiding over and facilitating monthly meetings of Board of Directors of a non-profit organization

Directly supervising Executive Director, 5 vice presidents, and 4 other positions

Regularly Meeting with department heads and university officials

Regularly communicating to 1200+ members of organization

**Board Member**, Berkeley Student Cooperative - [9/2007 - 5/ 2008, 9/2009 - 5/2010]

Regularly meeting with of Board of Directors and sub-committees

Various projects including creation of publications and overseeing budget

**Network Administrator**, Rochdale Village Apartments - [8/2004 - 5/2008]

General network, hardware, and software maintenance for over 300 residents.

Building and maintaining office computer systems

**Circulation Supervisor**, University of California, Berkeley - Moffitt Library [12/ 2004 - 6/2007]

Supervising a staff of 3 to 6 Circulation workers including delegating responsibilities

Setting up and closing down daily circulation services

Regularly interacting with customers in person and over the phone

**Undergraduate Assistant**, University of California, Berkeley [9/2004 - 12/ 2004]

Assisting in facilitating a Pre-Calculus course (Math 32).

**Intern**, at Metropolitan West Capital Management, LCC - [7/2002 - 8/2002]

Data entry and financial error checking

## Special Skills

### Graphic Design

Experience using commercial software including **Adobe Photoshop, Illustrator, Flash, and InDesign.**  
Experience using open-source software **including Inkscape, GIMP, and Scribus,**  
Experience using a Wacom Graphics Tablet

### Web Design and Programming

Experience with various web technologies including **FTP, AJAX, HTML, CSS, PHP, and SQL**  
Experience using various programming languages including **Actionscript, C** (and its derivatives),  
**Java, Perl, and Javascript.**  
Experience with various libraries and APIs including **jQuery** and **Scriptalicious**  
Grasp of mathematical/computing concepts such that learning new technologies is easy.  
Creation of library for doing advanced math in Flash Action script.  
Refer to <http://www.iamjohnhenry.com> for samples.

### General Computing

Extensive knowledge of all versions of **Windows**  
Ability to work proficiently **Mac OS X** and **Ubuntu Linux**  
Experience in troubleshooting problems caused by malware and software bugs.  
Experience building, maintaining, and fixing desktop computers

### Productivity Software

Proficiency with **Microsoft Word** up through version 2007  
Intermediate skills with **Microsoft Excel** and **Powerpoint** up through version 2007

### Tutoring

Algebra, Trigonometry, Calculus